



অসম গ্ৰামীন বিকাশ বেঙ্ক
ASSAM GRAMIN VIKASH BANK

(A Joint undertaking of Govt. of India, Govt. of Assam & Punjab National Bank)

Head Office: G S Road, Christianbasti, Guwahati-781 005(Assam)

Phone No: 0361-2346001

web site : www.agvbank.co.in ; e-mail : agvbank@yahoo.co.in

SECTION – I

NOTICE OF INVITING QUOTATION

Ref No. VIG/622/01/2024-25 date: 30.01.2025

Assam Gramin Vikash Bank, Head Office, Adam's Plaza, Christianbasti, Guwahati- 781005 (Assam), invites quotations (As per Annexure I and II) from experienced and reputed agencies for conducting a Psychometric Test/Integrity Test of 1200 officers of the Bank under SAAS module as per the following details:

Sl. No.	Particulars	Specification	Number of Officers
1	Psychometric Test/Integrity Test	Online standardized Psychometric Test to assess integrity, ethics, and behavioral patterns of officers. Comprehensive report submission on individual test and analysis thereof.	Around 1200

The solution provider has to host application in their server. Cyber security should be ensured by the solution provider. Confidentiality of data (including officers/participants details) has to be maintained. Agreement regarding data confidentiality has to be signed as per Bank's format attached herewith as Annexure III.

- a) Name of work : Conducting **Psychometric Test/Integrity Test** for 1200 officers of Assam Gramin Vikash Bank and submission of a detailed analysis report.
- b) Time of Completion : 30 days.
- c) Availability of notice inviting quotation : Bank website: www.agvbank.co.in
- d) Issue of notice inviting quotation : 31.01.2025
- e) Time and date of Submission of RFQ : **Up to 03.00 P.M. on 07.02.2025.**
- f) Quotations to be addressed and submitted to : **Via email: cm.vigilance@agvb.co.in**
- g) Clarification, if any to be obtained from :

Vigilance Department
Assam Gramin Vikash Bank
Head Office, Adams Plaza, Christianbasti,
Mob: 7086013191/6000903640


General Manager



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Annexure-I

TECHNICALS

Particulars to be submitted by the Agency

1	Firm name with Registered Address, Telephone/Fax no. on the letter head of the Agency	
2	Registration Certificate of the Agency.	
3	Contact Person: Name, Designation, Mobile No, email on letter head of the Agency.	
4	Copies of GST Registration Certificates	
5	Copy of PAN card.	
6	Copies of work/supply orders received from Govt/Semi. Govt/PSU organisations, Banks for similar kind of services.	
7	Declaration on the letter head of the Agency stating that The Agency has never been barred/black listed by any Regulatory/Statutory Authority/PSU/Government Undertaking in India	

Details of Test

Particulars to be submitted by the Agency

1	Validity of period of contract	
2	Duration of each test	
3	No of questions in each test	
4	Format of test	
5	Format of scoring sheet	
6	Requirement of system (including connectivity)	
7	Process of determining credentials of candidates for permitting test	

**SIGNATURE OF
AUTHORISED SIGNATORY**

Annexure – II

**QUOTATION FOR PSYCHOMETRIC TEST/INTEGRITY TEST
(Quantity: 1200)**

I/We have carefully and thoroughly read the item specification and scope of work, along with all other terms in this document. In accordance with the same, I/we hereby submit the Quotation as under:

**Conducting Psychometric Test/Integrity Test for 1200 officers of Assam Gramin Vikash Bank at Rs...../- per officer
(In words, Rupees.....only) inclusive of all applicable taxes.**

**SIGNATURE OF
AUTHORISED SIGNATORY**

Confidentiality & Data Security Agreement

This Confidentiality & Data Security Agreement ("Agreement") is made on this ___ day of _____, 2025, between:

Assam Gramin Vikash Bank, having its Head Office at Adam's Plaza, Christianbasti, Guwahati-781005, Assam (hereinafter referred to as the "Bank")

AND

M/s _____, having its registered office at _____ (hereinafter referred to as the "Service Provider").

1. Confidentiality & Data Security

- The Service Provider shall maintain strict confidentiality of all data related to the Psychometric Test/Integrity Test of 1,200 officers of the Bank.
- No data shall be shared, disclosed, or used for any purpose other than the agreed scope.
- The Service Provider shall ensure secure hosting of the application on its server with adequate cyber security measures and compliance with RBI guidelines & IT Act, 2000.
- Data ownership remains with the Bank, and all data must be returned and permanently deleted upon completion of the assignment.

2. Liability & Compliance

- Any breach of confidentiality or data security shall lead to immediate contract termination and may attract legal consequences.
- The Service Provider shall be liable for any data breach, unauthorized access, or misuse and indemnify the Bank against any resulting losses or legal claims.

3. Term & Jurisdiction

- This Agreement remains valid during the contract period.
- Any disputes shall be governed by Indian laws and settled under the jurisdiction of courts in Guwahati, Assam.

Signed & Agreed:

For Assam Gramin Vikash Bank

Authorized Signatory: _____

Designation: _____

Date: _____

(Seal of the Bank)

For M/s [Service Provider Name]

Authorized Signatory: _____

Designation: _____

Date: _____

(Seal of the Service Provider)